

**For further information about our services**

Manned Guarding  
Mobile Response  
Key Holding  
Mail Rooms  
Reception Security  
Remote Monitoring  
Event Security

**please call 0800 0286 303**

**or visit our website [www.corpssecurity.co.uk](http://www.corpssecurity.co.uk)**

**CORPS  
SECURITY**

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Business Support Services  
Professional Solutions, Personal Service.

**Belfast**

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Belfast  
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Tel: 02890 230 031  
Fax: 02890 260 322

**Birmingham**

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B3 1AP  
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**Bracknell**

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Bracknell  
Berkshire  
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Tel: 01344 380 070  
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**Bristol**

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Beaufort Business Park  
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**Cardiff**

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Business Centre  
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**Crawley**

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Manor Royal  
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**Glasgow**

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**Leeds**

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**London**

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**Manchester**

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**Newcastle**

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**Stevenage**

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## Business Support Services

Corps Security's objective is to maintain optimum security across every organisation we work with. By providing Reception, Mail Room and Concierge Services we can offer seamless security across all aspects of a business.



### Reception Services

Front-of-house staff are the most visible security presence in any business and in many cases are the first contact any visitor has with a company. Choosing Corps Security reception staff to work with your security team ensures a complete service is offered with the full training and support to provide a first class security presence.

Front-of-house staff perform a dual function as a distinct security presence and a business support role, answering telephones, signing-in guests and maintaining control of access to the building, all from your reception area.



### Mail Rooms

In this age of heightened security across all elements of life, more and more clients are looking for qualified staff to manage the security of incoming deliveries and portorage. Corps Security staff are trained in the use of sorting and franking machinery and can take responsibility for the distribution of mail and perform security checks on any suspicious packages. In this dual role of Security and Mail Room our clients can be confident that their company mail will be received and dispatched in a safe and efficient fashion.



### Concierge Services

Many corporate clients need their front of house staff to provide additional services to employees or tenants within their offices. Security officers and reception staff are perfectly placed to undertake concierge style services within their role.

